



- Encrypt sensitive data both in transit and at rest.
- Regularly back up data using secure, offline or cloud-based solutions.

### **3. Software & System Updates**

- Keep all operating systems, applications, and firmware up to date.
- Enable automatic updates where possible.
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### **4. Email & Communication Security**

- Be vigilant for phishing attempts and suspicious attachments or links.
- Use encrypted email services or secure client portals when sharing confidential information.

### **5. Staff Training & Awareness**

- Review the security Tidbits from the e-News and other [sources](#); sign-up for upcoming [continuing legal education events](#) hosted by the Law Society of Nunavut.
- Encourage a culture of security and proactive reporting of suspicious activity.

### **6. Backups**

- Conduct regular weekly backups of data, stored offsite.
- Ensure to test backups or utilize a system to confirm successful completion of the backups.

## **[Additional Resources](#)**

The following resources can be utilized for more training and tips to protect your data.

### **General Cyber Security Information**

- [Clia Cyber Security Training](#)
- [Password Security](#)
- [Data Security](#)

### **Working Remotely – How to Stay Secure**

- [Guidance on Public Wifi](#)
- [Cyber Security at home and in the office](#)
- [Securing your device with Multi-Factor Authentication](#)

### **Data Protection**

- [Tips for backing up your information](#)
- [Updating Software – Why it's important](#)
- [How updates protect your device](#)